## **Greenfield Historical Commission**

Application for Demolition Review\*

The Commission meets the first Wednesday of every month at 5:00pm in the Town Hall Annex \*This application may be submitted for review prior to application for a building permit.

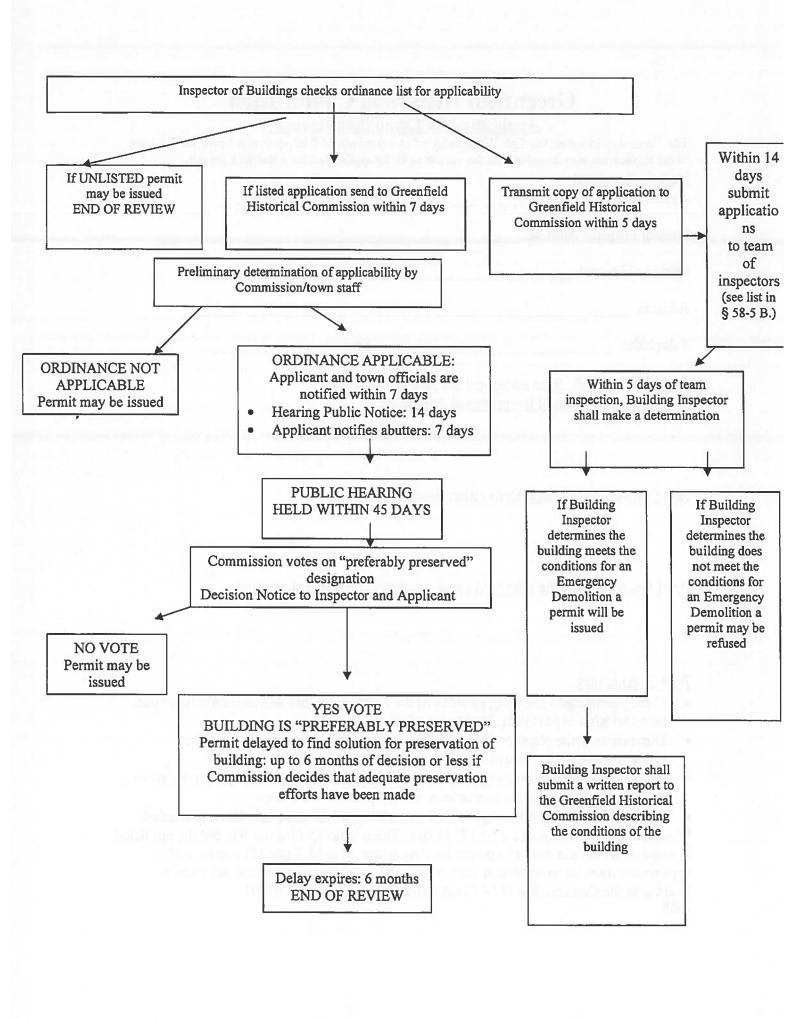
Applicant/Agent:		
Subject Property Address:		
Owner of Record:		
Address:		
Telephone:	Fax:	
Part 2 (Required) (Use additional and Narrative description of the propose		

Justification for Proposed Demolition Work

Brief Description of the proposed reuse, reconstruction or replacement.

## Part 3 Exhibits

- Clear photographs showing all sides of the building visible from a public way/road taken within the past year. **Recommended**
- Dimensioned site plans or drawings of existing conditions and any proposed replacement project. **Required**
- Schematic elevation drawings of proposed replacement project. If applicable, show relationship to surrounding structures and properties. Required
- Engineer's report or other report on the condition of the structure. Recommended Materials should not exceed 11"x17" in size. There is no application fee, but the applicant is responsible for the cost of a public hearing notice, if held. Eight (8) copies of this application must be submitted at least two weeks in advance of a scheduled public hearing to the Commission at 14 Court Square, Greenfield MA 01301.



## **QUICK REFERENCE**

## Greenfield Historical Commission Demolition Review Ordinance Process

1. Commission receives Application for Demolition Review from the Inspector of Buildings or applicant, inspects site and makes a preliminary determination

2. If the ordinance applies, the Commission holds a hearing within 45 days.

- 3. At least 7 days before the hearing, the public notice is sent to the Inspector of Buildings, Planning Board, Planning Department, DPW, ZBA, Conservation Commission and others deemed appropriate.
- 4. The applicant notifies abutters per the latest tax list at least 7 days before the hearing.

5. The Commission holds and closes or continues public hearing.

6. Commission renders decision and relays to Inspector of Buildings within 7 days.

7. If the building is designated as "preferably preserved" the permit delay remains in effect for six months unless (a) a preservation solution is found earlier, (b) the Commission decides that a good faith effort has been made and preservation is unlikely, or it recommends to the Town Council that it extend the delay to 12 months in order to accomplish a likely preservation solution.

8. Owner secures building and seeks alternatives to preserve the building.

- 9. Commission provides technical assistance to owner in preserving the building.
- 10. At end of delay period, or at any time during the period as described in #7., the building permit may be issued.

3/05 rev.